

Mayor
Frank Hansen

Deputy Mayor
Terry Anderson

Councilmembers
Gene Fisher
Chris Wythe
Ralph Shape
Joe Brennan
Don DeHan



City Manager
Bruce A. Rayburn

Assistant City Manager
Craig R. Ward

City Attorney
Mary E. Mirante Bartolo

City Clerk
Judith L. Cary

"The Hospitality City"

CITY MANAGER'S WEEKLY UPDATE
June 25, 2004

Dear Mayor, Councilmembers, Residents and Employees:

City Hall Blackout: On Thursday, June 24 around 5:30 PM a large explosion was heard (accompanied by clouds of black billowing smoke) from the back of City Hall. It was discovered that the power transformer had literally blown and sent all of City Hall into darkness (well, as dark as it is at 5:30). Black sooty water was blown into the electrical room on the first floor, as well as a large amount of debris onto a parked car. Fortunately, most people had left the building and were not affected. The generator for Police did come on as expected and they were able to continue with their work.

Puget Sound Energy arrived at the site and shut off the main lines to the transformer. A short time later, Potelco, the repair contractor, arrived with a new transformer and began to reset it. Meanwhile, Valley Electric was brought in to inspect the integrity of the secondary feeders from the transformer into the electrical room. It was discovered that the insulation on two of the wires had been gnawed off and a rodent had shorted them out, blowing out the transformer. The remainder of the night was spent replacing the main wires into the building and resetting the new transformer.

Power was restored around 6:30 AM. It was discovered shortly afterward that the power was out of phase rotation, meaning the elevators would not function and the generator would not shut off. PSE was called back, power was shut down momentarily, and the correction was made. All power is now in proper working order. Hats off to our Facilities Director, Pat Patterson, for a recovery well done.

A requiem for the rodent that created the problem will be held in the lunchroom at 11:30 AM, Monday, June 28. Staff will celebrate the spark-filled life of a former tenant.

Business Community Briefing on Proposed Airport Access: The Port of Seattle and Southwest King County Chamber of Commerce are hosting a briefing of the SeaTac business community on proposed options for local vehicular access to the Airport on Wednesday, June 30 at 8:00 AM in the City Council Chambers. Port staff will display proposed changes to access points to the Airport, and respond to questions and concerns from businesses. Other

New Park Signs: Parks staff will be installing new park information and rule signs at all of the City parks. Existing park signs are in need of replacement due to vandalism and outdated information such as city contact phone numbers. The new signs will have standard appearances, standard text wherever possible and are constructed of metal. The standardization allows us to keep costs low and will be easier to replace if vandalized or damaged. The metal signs will be mounted on wood kiosks constructed by the parks staff to make for an attractive, easy to read sign.

The City held a retirement lunch for Officer Hank Sherwood on June 23, 2004. Mayor Frank Hansen, Councilmembers Joe Brennan, Don DeHan, Ralph Shape, and several current and former SeaTac employees stopped by to wish Hank well. Hank announced that he will move onto the position of SeaTac Police volunteer starting next week.

- June and July Calendars

- Agendas: Planning Commission 06/28/04
 Human Services Advisory 06/29/04

- Minutes: Transportation and Public Works Committee 06/22/04

- Council Actions from Regular Council Meeting June 22, 2004

Bruce Rayburn
Bruce Rayburn, City Manager

June 2004						
< June 2004 Go >						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 Composting Class 6pm (CC RM 105)	3	4	5
6	7 PC 5:30pm (CC RM 105)	8 A&F 3pm (Airport Conf RM 345) LEOFF I 4pm (Mayor/Council RM 338) SS 5pm (CC RM105)/RCM 7pm (CC RM105)	9 Joint STEP & Hotel/Motel Mtg 10am & Hotel/Motel Mtg 11am (Executive Conf RM 109) Human Rel Adv Com 6pm (Riverton Training RM 128)	10 LUP 4pm (Airport Conf RM 345)	11 SWKC 11:30am (SeaTac Double Tree)	12
13	14 Civil Svs Com 3:30pm (Cancelled) Human Svs Adv Com 6pm (Riverton RM 128)	15	16	17 Sr Citizen Adv Com 10am (Cancelled) Hearing Examiner 6pm (CC RM 105)	18	19
20 Father's Day	21	22 T&PW 3pm (Airport Conf RM 345) PS&J 4pm (Cancelled) SS 5pm (CC RM 105) / RCM 7pm (CC RM 105)	23 Gardening Class 6pm (CC RM 105)	24	25 International Festival 11am - 6pm (Angle Lake Park)	26 Parade 10:30am International Festival 10am - 8pm (Angle Lake Park)
27 International Festival 10am - 5pm (Angle Lake Park)	28 PC 5:00pm (CC RM 105)	29 Human Svs Adv Com 6pm (Riverton RM 128)	30			

MEETING LEGEND:

A&F Administration & Finance
LUP Land Use & Parks
PC Planning Commission
PS&J Public Safety & Justice
PSRC Puget Sound Regional Council

RCM Regular Council Meeting
SCA Suburban Cities Association
SCM Special Council Meeting
SS Study Session
SSS Special Study Session
SWKC Southwest King County Chamber
T&PW Transportation & Public Works

MEETING Location


(CC RM 105) Council Chambers*
(NSPCC) North SeaTac Park Community Center
(VRCC) Valley Ridge Community Center
(VV Library) Valley View Library

Updated 06/24/2004

*Council Chambers are accessible to persons with disabilities equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.

City of SeaTac: 4800 South 188th Street: SeaTac, WA 98188-8605;
 Main: 206.973.4800; TDD: 206.973.4808; FAX: 206.973.4809
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July 2004						
◀ July 2004 Go ▶						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4 	5 City Hall Closed	6	7	8 LUP 4pm (Airport Conf RM 345)	9	10
11 Music in the Park 5pm (Angle Lake Park)	12 Civil Svs Com 3:30pm (Riverton Training RM 128) Human Svs Adv Com 6pm (Riverton Training RM 128)	13 A&F 2pm (Airport Conf RM 345) PS&J 4pm (Airport Conf RM 345) SS 5pm (CC RM 105)/ RCM 7pm (CC RM 105)	14 Joint STEP Hotel/Motel Mtg 10am (Executive Conf RM 109) & Hotel/Motel Mtg 11am (Executive Conf RM 109) Human Rel Adv Com 6pm (Riverton Training RM 128)	15 Sr Citizen Adv Com 10am (NSPCC) Hearing Examiner 6pm (CC RM 105)	16 Shakespeare in the Park 7pm (Angle Lake Park)	17
18 Music in the Park 5pm (Angle Lake Park)	19 PC 5:30pm (CC RM 105)	20	21	22	23 Shakespeare in the Park 7pm (Angle Lake Park)	24
25 Music in the Park 5pm (Angle Lake Park)	26 PC 5:30pm (CC RM 105) Human Svs Adv Com 6pm (Riverton Training RM 128)	27 T&PW 3pm (Airport Conf RM 345) SS 5pm (CC RM 105) / RCM 7pm (Airport Conf RM 105)	28	29	30	31

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Updated 06/25/2004

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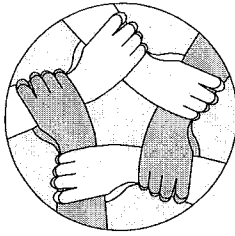
**CITY OF SEATAC
PLANNING COMMISSION MEETING**

June 28, 2004

**Council Chambers, SeaTac City Hall, 4800 S. 188th Street
5:00 p.m. to 8:00 p.m.**

MEETING AGENDA

1. Call to Order/Roll Call – 5:00 P.M.
2. Approve Minutes of June 7, 2004 – 5:00 to 5:05 P.M.
3. Old Business – 5:05 - 5:45 P.M.
 - Overview of 2004 Comprehensive Plan Amendments' "Preliminary Docket"
 - Continued Discussion about Proposed Amendments to the Wireless Communications Facility (WCF) Regulations
4. Commission Liaison's Report / Planning Director's Report – 5:45 to 6:00 P.M.
5. Joint Meeting with the Burien Planning Commission – 6:00 to 8:00 P.M.
 - Introductions
 - Presentations about Each City and Their Major Planning Issues
 - Discussion about Specific Issues, such as:
 - ✓ Comprehensive and Subarea Planning (e.g., SeaTac's City Center and Burien's Town Square; SeaTac's South Riverton Heights Subarea [*subarea plan on hold since 2001*]; and Burien's Northeast Special Planning Area);
 - ✓ Wireless Communication Facility Regulations;
 - ✓ Crime Prevention Through Environmental Design Regulations; and
 - ✓ Disposition of Highline School District's Vacant and Underutilized Properties.
 - Discussion about Other Issues
6. Adjournment – 8:00 P.M.



**City of SeaTac
Human Services
Advisory
Committee**

**Karyn Kuever
(Chair)
Trish Crocker
Vacancy
Janelle McCray
Vacancy**



The Human Services
Advisory Committee serves
the City Council by advising
on human services issues
including:

community needs
human services priorities
plans and policies
funding requests
annual funding plans
collaborative & regional
planning initiatives
service trends & updates



City of SeaTac
4800 South 188th Street.
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Meeting Notice

**City of SeaTac City Hall
Riverton Room**

**Tuesday, June 29, 2004
6:00 PM**

Agenda

Call to Order

Approval of Minutes:

☞ June 14

Business:

- ☞ Introductions:
 - Wendy Morgan
 - Bruce Tonks
- ☞ Review GF/CDBG* applications
 - *Emergency Feeding Program
 - *DMAFB - Food Bank
 - Highline Area Food Bank
 - SS - Congregate Meals
 - SS - Meals on Wheels
 - Tukwila Pantry
- ☞ Identify agencies to be interviewed at next meeting

New Business:

Next Meeting:

☞ July 12 & July 26

Adjournment

Mayor
Frank Hansen

Deputy Mayor
Terry Anderson

Councilmembers
Gene Fisher
Chris Wythe
Ralph Shape
Joe Brennan
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"The Hospitality City"

City Council Committee Meeting Transportation and Public Works

June 22, 2004

3:00 PM/City Hall Conference Room

Present:

Don DeHan, Chair
Frank Hansen

Absent:

Chris Wythe

Commence:

3:00 PM

Adjourn:

4:15 PM

Staff Coordinator: Don Monaghan, Public Works Director

NOTE: These minutes are scheduled to be approved by Council at the July 13, 2004 Regular Council Meeting

AB #	Topic	Disposition
2396	1. Approval of an Ordinance to enter into an ILA to provide electrical inspection services to the City of Normandy Park (productivity)	<u>X</u> Informational Update <u>X</u> Recommended for: <u>X</u> Approval ___ Approval with modifications ___ Denial <u>X</u> Referred to 6/22 Study Session and City Council for approval
	Comments: Last year, the City of Normandy Park requested SeaTac consider providing electrical inspection services for them under contract. Subsequently, an Interlocal Agreement (ILA) was prepared. Staff presented an overview of the ILA with Normandy Park. Legal staff in both cities has reviewed the ILA. The Normandy Park Council has approved it as well.	

2442	2. Correction to the Fee Schedule regarding sign permit fees	<u>X</u> Informational Update <u>X</u> Recommended for: <u>X</u> Approval ___ Approval with modifications ___ Denial <u>X</u> Referred to 6/22 Study Session and City Council for approval
	Comments: The fee schedule for Sign Permits was published incorrectly by Code Publishing in Title 13 of the SeaTac Municipal Code (STMC). Last month when all of the fees were taken out of Title 13 and transferred to the fees section of the code, the error was inadvertently incorporated as well. The attached Ordinance corrects that error. It is only a house keeping function and does not change the current fees charged.	
	3. Update on 38 th Avenue South	<u>X</u> Informational Update ___ Recommended for: ___ Approval ___ Approval with modifications ___ Denial <u>X</u> Referred to staff to contact the Baptist Church regarding a pedestrian pathway easement on church property
	Comments: Staff reviewed comments received in a June 3, 2004 meeting with the Highline School District and a group of concerned parents regarding pedestrian access in the Bow Lake School area. This issue was also addressed at the last T&PW Committee Meeting. Several alternatives for access between South 180 th Street and South 182 nd Street were reviewed. Staff presented three additional alternatives. After much discussion, the committee favored a pedestrian only access either on the west or east side of an existing water course. The committee directed staff to contact the Baptist Church and pursue the east side option first. Failing an agreement with the church, the west side option is the fall back alternative.	
	4. Review of the proposed 2005-2014 Transportation Improvement Program	<u>X</u> Informational Update <u>X</u> Recommended for: <u>X</u> Approval ___ Approval with modifications ___ Denial <u>X</u> Referred to Study Session 7/6/04 and Council Public Hearing 7/20/04

	<p>Comments: Staff reviewed the Ten Year Transportation Improvement Program that was presented at the last T&PW Committee Meeting. The program was revised slightly to move projects related to the Sound Transit Station at South 154th Street higher up the list. It appears Sound Transit will be moving forward with projects in the next few years. The committee concurred with the Ten Year Transportation Improvement Program list as presented.</p>	
2445	<p>5. Approval granting a 25 foot wide easement to the Port of Seattle for 560 LF along South 188th Street west of the tunnel</p>	<p><input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval ___ Approval with modifications ___ Denial <input checked="" type="checkbox"/> Referred to 6/22 Study Session and City Council for approval</p>
	<p>Comments: Staff presented a draft easement that grants the Port of Seattle rights to construct, maintain and repair as necessary a pedestrian pathway along the south side of South 188th Street from 16th Avenue South for a distance of approximately 560 feet to the west. This section of pathway is part of a pathway constructed by the Port from Des Moines Memorial Drive to the west face of the South 188th Street tunnel per the 1997 Port of Seattle ILA. Because of adverse topography in this area, the pathway cannot reasonably be constructed on Port owned property. The easement is necessary in order for the Port to utilize Federal funds.</p>	
	<p>6. Des Moines Creek Basin Plan Contracts for Facilitator and Construction Coordinator</p>	<p><input checked="" type="checkbox"/> Informational Update ___ Recommended for: ___ Approval ___ Approval with modifications ___ Denial <input checked="" type="checkbox"/> Referred to staff to negotiate contracts to bring to the Basin Committee and City Council at the 7/6/04 meeting</p>
	<p>Comments: The Des Moines Creek Restoration Projects Interlocal Agreement specifies that each of the parties provide staffing to manage the coordination and oversee various phases of the Capital Construction Project. The City of SeaTac, per the Interlocal Agreement, has agreed to provide a treasurer, construction coordinator and project manager for the bypass pipeline. In addition, as treasurer, the City will contract on behalf of the Basin Committee any contractual services that cannot be provided by in-house personnel. All of the services performed, both contractual and in-house, will be reimbursed by the Basin budget funds. At this time, the Basin Committee has recommended the following two positions be filled by contract: Basin Coordinator and Construction Coordinator. The committee has also selected (from a field of candidates) Bill Hoffman and Donald Monaghan to fill these positions. Staff will prepare contracts with these individuals, and pending Basin Committee approvals, will bring the contracts to City Council for approval at the 7/6/04 Council Meeting.</p>	

City of SeaTac

Council Actions

June 22, 2004

The following Council Actions were taken at the June 22, 2004 Regular Council Meeting:

Agenda Bill #2439; Resolution #04-008 amending the Development Agreement between the City and Equitable Capital Group (ECG) and South 200th Street Station, LLC *was passed and became effective June 22, 2004.*

Agenda Bill #2440; Motion authorizing the Extension of a Contract with Boise Office Solutions to serve as the City's designated Office Supply Vendor *was carried and became effective June 22, 2004.*

Agenda Bill #2445; Motion authorizing the City Manager to grant a Permanent Easement of approximately 560 feet on South 188th Street to the Port of Seattle (POS) *was carried and became effective June 22, 2004.*

Agenda Bill #2422; Ordinance #04-1010 amending the Zoning Code regarding Produce Stands, New Definitions for Agricultural Crop Sales, Automobile Repair, Gasoline/Service Stations, and Sport Clubs, Rezone Reclassification Criteria, Off-Street Parking Design and Construction Standards, Temporary Uses, the Projection of Porches in the Front Yard Setback, the Determination of Lot Area, Lot Width, Security Wiring, Freestanding Sign Height Requirements, Sensitive Areas Markings, Landscaping Authority and Application, and Administrative Variances *was adopted June 22, 2004, as amended removing Security Wiring and adding additional language for Agricultural Crop Sales, and becomes effective July 3, 2004.*

Agenda Bill #2443; Ordinance #04-1011 amending the Development Review Code regarding Administrative Variances *was adopted June 22, 2004 and becomes effective July 3, 2004.*

Agenda Bill #2396; Motion approving the City Manager to enter into an Interlocal Agreement (ILA) with the City of Normandy Park to provide Electrical Plan Review and Inspection Services for the City of Normandy Park *was carried and became effective June 22, 2004.*

Agenda Bill #2442; Resolution #04-009 amending the City of SeaTac Schedule of License Fees, Permit Fees, and other Fees and Charges for City Services *was passed and became effective June 22, 2004.*